

EX/RR

OFFICE OF RESEARCH AND REPORTS

14 June 1955

Office Notice R35-55

SUBJECT: Headquarters Support, OPERATION [REDACTED]

25X1A

I. General arrangements

1. Responsibilities Responsibility for necessary substantive and administrative support of the ORR force at the relocation center rests with Area and Office Staff chiefs, or their deputies or acting deputies, during duty hours, and with the officer-in-charge of the duty crew during non-duty hours.

2. Beginning 1205 15 June and continuing until close of exercise, matters connected with the relocation phase of OPERATION [REDACTED] will be channeled through [REDACTED] who will:

25X1A

- a. Receive all incoming messages and materials requiring ORR action from the Organization watch officer and forward the same to responsible officers per Par. 1 above.
- b. Forward messages and materials addressed to the ORR group at the relocation center;
- c. Maintain a log of activities supporting the operation;
- d. Provide an alternate, who will so identify himself, in case of need.

3. Control points - [REDACTED] or his alternate, can be reached:

- a. 1205-1700 15 June, 0830-1700 16 and 17 June:

Room 2122, Ext. 8622

- b. 1700-0830 15-16 June and 16-17 June:

Room 2109, Ext. 2763

II. Special duty assignments

15 June, 0830-1700: Assistant to Organization Watch Officer  
(Begin tour at 1530)

[REDACTED] in Room No. 2207, Ext. 2857

15 June 1700 to 16 June 0830, Duty crew (in Room 2109, Ext. 2763)

Officer in charge: [REDACTED] 1700-0045; [REDACTED]  
[REDACTED] 0045-0830

[REDACTED] 1700-0830  
1530-2400, in Room 2207, Ext. 2857  
2400-0830, in Room 2109, Ext. 2763

~~C-O-N-F-I-D-E-N-T-I-A-L~~

1, June 1955

Office Notice R35-55

25X1A [REDACTED] 1700-0830,  
16 June, 0830-1700: Assistant to Organization Watch Officer  
25X1A [REDACTED] in Room 2207, Ext. 2857  
16 June, 1700 to 17 June, 0830: Duty crew (in Room 2109, Ext. 2763)  
Officer in charge: [REDACTED] 25X1A  
25X1A [REDACTED] 1700-0045; [REDACTED] 0045-0830 25X1A  
25X1A [REDACTED]  
17 June, 0830-1700: Assistant to Organization Watch Officer  
25X1A [REDACTED] in Room 2207, Ext. 2857  
III. Home-telephone standby, 1800-0800, 15-16 June and 16-17 June  
25X1A OAD : [REDACTED] FO 2-6408, or in Room 1109, Ext. 2817  
25X1A S/A : 15-16 June, [REDACTED] CR 3-1053  
25X1A 16-17 June, [REDACTED] KI 8-8814  
25X1A S/I : [REDACTED] OL 2-0609  
S/PC : (Represented on night-duty crews)  
C-Area: EIC: 15-16 June, [REDACTED] OL 2-0287 25X1A  
16-17 June, [REDACTED] OL 2-3390  
25X1A /B: [REDACTED] JA 2-3618  
/E: [REDACTED] JU 8-8756  
/T: [REDACTED] JE 4-1616  
25X1A Alt: [REDACTED] JE 3-8520  
E-Area and G-Area: Per lists available in Chief's office 0830-1700,  
from Area member duty crew 1700-0830

FOR THE ASSISTANT DIRECTOR:

[REDACTED]

25X1A

Executive

Distribution 1

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